



APPROVED

UHMC Academic Senate Minutes  
Friday, November 9, 2018  
1:30-3 pm  
KAA 105BCD

Meeting called to order – 1330

Approval of [minutes from the October 12, 2018 meeting](#)

Motion by Tim Botkin, 2<sup>nd</sup> by Rosie Vierra – approved by AS

Roll Call: Ann Emmsley; Barbara Ornellas; BK Griesemer; Brian Kohne; Catherine Taylor; Charlie Schlather; Christi Robell; Cliff Rutherford; Daniel Kruse; Dean Louie; Debie Amby; Derek Snyder; Diane Meyer; Donna Harbin; Elisabeth Dubuit; Emma White; Eri Nomura; Fawn Helekai-Burns (Hana); Flora Mora; Gil Logan; Jenny Shih; Juli Patao; Julie Powers; Jung Park; Karen Tanaka; Kate Phelps; Kathleen Hagan; Kealii Ballao; Kelly Watanabe; Kilohana Fujii-Miller; Kit Zulueta; Konstantina Rose; Kulamanu Ishihara; Kyla W. Kapaku; Lantana Hoke; Laura Lees Nagle; Lawrence Martinson; Liana Horovitz; Linda Fujitani; Lorelle Peros; Marti Wukelic; Meagan Jones; Melissa Kirkendall; Michael Ferguson; Michael Takemoto; Michelle Gould; Mike Takemoto; Morgan Andaluz; Nancy Johnson; Nani Azman; Nick Okamoto; Nicolette van der Lee; Paul Kailiponi; Paul Thornton; Peg Kelley; Rosie Vierra; Ryan Daniels; Sean Calder; Selene LeGare; Shane Payba; Shavonn Matsuda; Stephanie Hedani; Stephen Fox; Sunny Cabello; Teri Evangelista; Theodore Chiasson; Thomas Hussey; Tim Marmack; Tom Blamey; Velma Panlasigui

1. Reports P&P – Emma White [Proposed Repeat Policy](#)

- a. Exception for courses which are identified in catalog for additional credits (Allied health has their own policy and they will when it's needed). This discussion is tabled for more clarity, changes, etc.

2. Curriculum -- Lorelle Peros and Tim Marmack

- a. Nani Azman - requested to retire PSY 213, CC motion to approve, 2<sup>nd</sup> by Teri Evangelista, approved by AS
- b. Elisabeth Dubuit – ETRO 470 will be offered in Spring 2019 and replace ETRO 317, no changes in terms of number of credits, retire ETRO 317, CC (Curriculum Committee) moved to approve, 2<sup>nd</sup> by Rosie Vierra, approved by AS
  - i. Program map explained by Elisabeth, motion to approve by CC, 2<sup>nd</sup> by Tim Botkin, approved by AS
- c. Lorelle Peros – Business Careers/Hospitality - Retire two course HOST200 & HOST270, system wide 200 is now HOST293 & 270 = HOST280. CC motion to

approve, 2<sup>nd</sup> by Dan Kruse, approved by AS (AS also approved modified HOST, CO, CA, AAS)

for the Business Lab:

Due to budget cuts, looking for ways to "reengineer" the lab

Possible ideas: implement laptop rental program, maintain tutoring for courses such as BUSN, ICS, etc., pilot VDI stations that provide students access to software and other applications through cloud technology, have students access VDI cloud software through laptop rental program.

Three courses incorporated in to current map, MGT 124 will replace CULN 160 (recommended by accreditation team), the program is modified to appease accreditation team recommendations, motion to approve by CC, 2<sup>nd</sup> by Rosie Vierra, approved by AS

- d. Brian Kohne – proposing five courses to be electives for 2019 (CM = new alpha for UHMC). Enhance Graphic Design and Film Development (more to be done Fall 2020). CC motion to pass, 2<sup>nd</sup> by Rosie Vierra & Laura Nagle, approved by AS

Program map withdrawn by CC for modifications

- i. CM 105 Storytelling
- ii. CM 115 Digital Media Pictures
- iii. CM 147 Mass Media and Culture
- iv. CM 148 World Cinema
- v. CM 149 Intro to Video Editing

3. [Budget](#) - Chancellor Lui Hokoana will attend to present the budget and take questions. Power point presentation by Chancellor Hokoana (copy will be sent to Nani for distribution to AS)

- a. Currently UHMC has 25 vacant positions, 14 will remain vacant, 10 Faculty & APT positions shall be recruited as (temporary with the possibility of becoming permanent.”
  - i. Frozen positions
    1. Bus Ofc Clerk; VC of IT; Janitor II; O & M Clerk; AR Clerk: Recruiter; Instructor Molokai Farm, ABRP, Bus Hosp, Bus Hosp, Allied Health, Spanish; Library Tech
  - ii. Positions to be filled
    1. Fiscal Admin; Chief of Security; General laborer (Grounds); Dean; Student Life Coordinator (filled); Instructor History; Art (filled); Math, STEM; Allied Health Clerk; APT Support Spcl (UH Center); OCET Admin Asst
- b. 24 hours per day campus security will end
- c. Reduce student help
- d. \$90,000 will be going to reserve from general funds, these funds will not be used to establish the International Office

- e. Previous campus electric bill was \$2.1 million, we now pay \$1.5 million. New 4500 panels will be installed approximately July 2019
- f. Three years ago, non-credit department was in a deficit, today they are 19% in enrollment and in the black
- g. Enrollment down but lecturer salary not down, going forward this will be looked at in depth and cuts will be made with lecturers

Comments made after Chancellor left:

- i. Concerns about Kalama Lab being closed – faculty members with assigned time will continue to assist and Admin are looking in to other areas to make up the difference, essential services are in the planning which will be relocated to service the students
- ii. Impact on library hours, go to summer hours - library needs to work on this - use supply money to fill gaps
- iii. Motion made by Melissa Kirkendall to conditionally approve the budget upon stipulation that the administration continues dialogue and increases transparency, 2<sup>nd</sup> by Julie Powers, approved by AS

4. Sustainability -- Nicolette van der Lee

- a. Committee members are needed. Meet Wednesday at 10:00
- b. Plans for next year are in the making

\*\*The agenda is suspended from here due to time constraints and guest speakers in the room (see below)

5. UHPA – Juli Patao

- a. Re-org sent to union is not what was vetted by AS (Laura Nagle commented, the discussion about the budget and re-org are two separate issues)

6. Old business

- a. Lactation room access for students -- Emma White

7. New business

- a. Announcements
  - i. Maui United Way -- Kari Nunokawa & Ron St. John

Dean Wong with Imua Family Services – introduced services of his program. Kari solicited campus for donations

- b. International Day -- Kate Phelps  
11/14 is international day celebration on campus
- c. Pau hana, 4:30, STEM rooftop -- Michael Ferguson
- d. [Open House](#) 11/20 -- Kit Zulueta
  - i. Major day will be repeated
  - ii. Sign up for open house to have a booth 11/20 1700 - 1900

- iii. Opportunity to recruit students
- iv. Radio ads will be made

Next AS meeting Friday, December 7, 2018 1:30-3pm KAA 105BCD  
Meeting adjourned 1512